



UMZUMBE MUNICIPALITY UMASIPALA WASEMZUMBE

P.O. Box 561
HIBBERDENE
4220

Tel: 039 972 0005
Fax: 039 972 0099
E-mail: umzumbe@umzumbe.gov.za

Office of the Municipal Manager

ERRATUM ADVERTISEMENT: INTERNAL AUDIT OFFICER REF: MMIA002/23

This serves to place an erratum in respect of the advertisement published on 25 April 2024, for the position of Internal Audit Officer which closed on 03 May 2024 at 16h00.

The purpose of this erratum is to extend the closing date for application submission, due to unanticipated office disruption that occurred from 29 April 2024 to 06 May 2024.

The closing date for both posted and hand delivered submissions has been extended to 15 May 2024 @16h30.

Kindly note that the content of the advert remains unchanged.

Signature

Mrs. A.N Dlamini

Acting Municipal Manager

CLASSIFIEDS

0264
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person) With sober habits,
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between the age of 60 - 75
years old. Enquiries send
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anerleyplace@gmail.com
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1 bedroom flat
SHELLY BEACH
self contained room near
Shelly Centre.
083 540 2671
LR125690

0440
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Wina icala, Phasa eskolen/interview,
buyisa impahla elahlekile, bethela
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Human Resources Section

EXTERNAL-ADVERTISEMENT
REF: MMIA002/23

Internal Audit Officer: Permanent position R24 821.51 per month, Task Grade 11, 13th
cheque, medical aid, and Provident fund optional

The successful incumbent will report directly to the Manager Internal Audit.

Key Requirements:

- National Diploma/ Bachelor's Degree B. Com in Accounting and Auditing/ Internal Auditing as Majors.
- Membership with the Institute of Internal Auditing South Africa (IIASA).
- A minimum of 03 years' experience in the internal Audit environment.
- Valid South African Driver's license.
- Computer Literacy: MS Word, Access, Excel, and PowerPoint.

Knowledge, Skills, and Attributes

- Interpersonal relations and communication skills.
- Report writing skills.
- Lateral and innovative /analytical thinking.
- Effective problem-solving skills.
- Honesty, objectivity, diligence and outstanding numeric and mathematical skills.
- Administration skills.
- Time Management Skills.
- Adequate understanding of the Local Government legislations.
- Good understanding of GRAP and IIA standards as well as code of ethics.
- Understanding of the Local Governance environment.
- Interpretation and application of legislation.

Responsibilities:

- Assisting the Manager, Internal Audit Services in developing and executing the audit plan.
- Assisting in the day-to-day execution of internal audits.
- Interpretation and application of legislation.
- Contribute to the Internal Audit (IA) function by identifying risks associated with business objectives and evaluating the controls in place to mitigate those risks in order to improve the effectiveness of risk management control, and governance processes.
- Provide value-added advice and support to Management on the creation or modification of policies, procedures, processes, products or services to ensure that an appropriate level of internal control and compliance is maintained.
- Analyzing risks to add input on the drafting of the annual audit plan.
- Interpreting legislative requirements concerning planned projects and discussing with the immediate superior.
- Researching on controls, risks, accounting procedures and practices, performance management, and loss control for inclusion into the plan and program.
- Interacting and providing information and opinion on researched issues to the immediate superior on the appropriateness of the Plan/ Program against internal processes.
- Participating in meetings with client to explaining the scope and objectives of the audit engagement to client and provide an overview of all steps in the audit process.
- Identifying and documenting inherent risks and controls within operations.
- Develop a risk-based test plan by selecting an appropriate audit approach, test procedures, and sampling criteria based on professional judgment and departmentally defined internal audit methodology.
- Perform audit tests and prepare working papers in accordance with professional IIA standards and Umzumbe IA methodology.
- Evaluate the adequacy of process design and the effectiveness of controls in meeting municipal and control objectives.
- Identifying and documenting control and process weaknesses and provide evidential support for findings.
- Propose practical and value-added recommendations to address control weaknesses and/or process inefficiencies.
- Assist in the preparation of a concise and informative audit report to effectively communicate the findings and recommendations to the branch/department and senior management.
- Assist the Immediate superior in the coordination of Audit Committee Meetings and Compiling the Agenda for Audit Committee Meetings
- Taking minutes of the Audit Committee meeting.
- Assist in coordinating risk assessment and monitoring of the risk register.

STANDARD MUNICIPAL FRINGE BENEFITS ARE APPLICABLE:

Umzumbe Municipality is an equal opportunity employer and appointment will be made in terms of the Council's Employment Equity Plan. The appointment is made according to the Council's conditions of service. Canvassing for these positions will lead to the disqualification of applications. The Municipality reserves the right not to make an appointment.

Applicants must forward a comprehensive Curriculum Vitae and certified copies of qualifications and ID together with a covering letter to: **The Acting Municipal Manager, PO Box 561, Hibberdene, 4220** by no later than **3 May 2024**. Alternatively, applications may be hand delivered to **Ward 10 Mathulini MPCC Sipofu Road, Umthwalume 4186**.

The closing date for all applications is 3 May 2024.

Anduza

Signature
A.N. Dlamini
Acting Municipal Manager



EXPRESSION OF INTEREST

TRANSKEI SUN LIMITED ("TRANSUN/COMPANY"), TRADING AS
WILD COAST SUN HEREBY ISSUES NOTICE TO ALL INTERESTED
PARTICIPANTS FOR LANDSCAPING AND GOLF COURSE
MANAGEMENT SERVICES.

RFP Reference Name: **WILD COAST SUN RFP NO:2024/WCS04**

Expression Of Interest Issue Date: 18/04/2024

Closing Date: 02/05/2024

Closing Time: 17h00

For eligibility criteria and other details please respond to the
following emails address:

wc.ops@suninternational.com

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UMASIPALA WASEMZUMBE

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The closing date for all applications is 03 May 2024.

Signature
A.N. Dlamini
Acting Municipal Manager

104941/B



UTHUKELA DISTRICT MUNICIPALITY

Uthukela District Municipality as an equal opportunity employer, situated in Ladysmith invites suitable qualified candidates to apply for the challenging and dynamic position of:

GENERAL MANAGER: WATER; SANITATION & TECHNICAL SERVICES PERMANENT

SALARY PACKAGE: IN LINE WITH UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS (LOCAL GOVERNMENT REMUNERATION FRAMEWORK)

All-inclusive negotiable remuneration package:

R 1 016,855. 00 (min) – R 1,158,646.00 (mid) – R 1,315,065 .00 (max) per annum

REQUIREMENTS

Essential Requirements: Bachelor Degree in Sciences in Engineering / B Tech in Civil Engineering ; or Equivalent NQF7 Qualification

5 Years’ Experience at a middle management level specifically in water and sanitation operations management. and 3-4 years must be at Municipal Engineering Management experience

NQF Level 6 Certificate: Municipal Finance Management Programme (A candidate who does not meet minimum competency levels (MFMP) will be given an opportunity to attain such within 18 months from the date of employment, failing which, the employment contract will terminate automatically within 1 month after the applicable period)

Certificate of competency as required in terms of the General Machinery Regulations, 1988 or Registration with a recognized relevant engineering professional body will serve as an added advantage. Code EB Driver’s License

Essential Knowledge, Skills and competencies required : Good knowledge and understanding of institutional governance; Systems and performance management; Must be able formulate engineering master planning; project management and Implementation; Knowledge of Municipal Grants and Infrastructure development policies; Knowledge of Integrated Development Planning; Good analytical, planning, problem solving skills and leadership.

RESPONSIBILITIES

Planning, organizing, co –ordination and control of all the activities of the Water; Sanitation and Technical Service Department which included inter alia :-

Identifies and defines the immediate, short and long-term objectives/ plans associated with water and sanitation operations and maintenance. Analyzing and aligning requirements with operating capacity and capability. Evaluating and commenting on the applicability of specific key performance indicators and measures against outcomes detailed in the departments Business and Strategic Plans. Responsible for the development of Business Plans. Shall be responsible for the effective and efficient infrastructure asset management. Prepares capital and operating estimates and controls expenditure against the approved budget allocations. Develop and implement of strategic and operational policies in the unit according to legislation and Council policies and procedures. Initiate needed projects to improve services deliveries and to manage these projects within approved terms of reference and other approvals. Attendance of Council and all other relevant committees. Development and maintenance of intergovernmental relations in the technical services section. Overall responsibility for the Project Management Unit. Local municipal support.

NB: Shortlisted candidates will be subjected to competency based assessment, screening, security vetting and previous employment checks.

The successful candidate will have to enter into a 5-year fixed performance contract ; declaration of interest form and be required to sign an annual performance agreement with the Municipality in accordance with Section 57 of the Local Government Municipal Systems Act, 32 of 2000.

CLOSING DATE : 17 MAY 2024 – ENQUIRIES : SLINDILE GCABASHE: 036 - 6385100

All applications must be on a prescribed Application Forms available on our website (www.uthukela.gov.za), together with comprehensive CV and Certified copies of qualifications, ID copies and drivers’ license to be forwarded to: THE MUNICIPAL MANAGER, UTHUKELA DISTRICT MUNICIPALITY, P O BOX 116, LADYSMITH 3370.

Kindly note that should you not be contacted within a period of 30 days after closing date, consider your application as unsuccessful.

The Municipality reserves the right not to appoint.

LS JILI
MUNICIPAL MANAGER

104904/B



THE MSUNDUZI MUNICIPALITY

TENDER NOTICE
CONTRACT NO. SCM 28 OF 23/24

APPOINTMENT OF A SUPPLEMENTARY PANEL OF SERVICE PROVIDERS FOR THE IMPLEMENTATION OF SAP ERP ECC6 MODULES AND THE PROVISION OF OTHER SAP RELATED SERVICES WITH MSCOA ENABLING FOR THE MSUNDUZI MUNICIPALITY AND SAFE CITY FOR A PERIOD OF 36 MONTHS

Tenders are hereby invited from suitably qualified and experienced Service Providers for the implementation of SAP ERP ECC6 modules and the provision of other SAP related services with MSCOA enabling for the Msunduzi Municipality and Safe City for a period of 36 months.

Tender documents will be made available to tenderers from **12h00 on Friday, 26 April 2024**.

Tender documents can be downloaded and printed at the tenderer’s cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1,198.69 (including VAT)** for each document drawn. **Only cash or EFT payments will be accepted.**

Technical information enquiries may be directed to Siphon Nxumalo (Expenditure Management Unit) on direct Telephone No. 033 – 392 2271 or e-mail address **siphon.nxumalo@msunduzi.gov.za**.

Bidding procedure enquiries may be directed to Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A non-compulsory Tender Briefing Meeting will be held on **Wednesday, 08 May 2024**, in the 10th Floor Boardroom, Professor Nyembezi Centre, 341 Church Street, Pietermaritzburg, commencing at **10h00**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 28 of 23/24**” and the Contract Description and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Tuesday, 28 May 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Point System in accordance with the Msunduzi Municipality’s Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Company Track Record / Experience on Implementation / Support of SAP ECC6	30 Points
2.	Resource Plan	15 Points
3.	Staff Retention	05 Points
Total Functionality Points		50 Points
Minimum Qualifying Threshold		40 Points (80%)

The allocation of Preference Points will be according to the following Specific Goal:

No.	Specific Goal	Points
1.	A Black owned enterprise with at least 51% South African Black ownership and/or more than 51% management control by South African Black people.	10 Points
Total Preference Points (Specific Goal)		10 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S. HLELA (ACTING MUNICIPAL MANAGER)