



UMZUMBE MUNICIPALITY

UMASIPALA WASEMZUMBE



ENVIRONMENTAL MANAGEMENT OFFICER

Post Level 4: R253 869.85 – R287 422.00.23 pa plus R110 000.00 p.a
car allowance and cellphone allowance Medical Aid optional and 13th cheque

The successful incumbent will be reporting directly to the Director Technical Services.

KEY REQUIREMENTS:

- A National Diploma or B Degree NQF Level 6 or NQF Level 7 Qualification in Environmental Health or Environmental Studies from recognized Public Tertiary Institutions, must have specialization in waste management.
- 2-3 years experience in environmental or waste management.
- Experience or training in Project Management.
- 2 years' experience in/with government, especially local government.
- Good communication skills in both IsiZulu and English.
- Valid code EB driver's license.
- Competencies: report writing, communication, presentation, ability to engage with stakeholders at various levels and excellent computing.
- Computer Literacy.

KEY ATTRIBUTES


- In depth understanding of development planning, its theoretical framework and principles
- Have sound understanding of Government policies and Government development agenda
- Excellent interpersonal skills and sound report writing
- Good project management skills

KEY PERFORMANCE AREAS

The incumbent will be responsible for:

- Implementing Integrated Waste Management Plan focusing on the strategic priorities, programmes and projects and review thereof.
- Establishing systems for the smooth starting, facilitation and continuation of waste management in the municipality.
- Integrating technical input in the municipal planning and budgeting processes.
- Ensuring compliance of the municipal waste management services, including management of service providers, fleet and other assets.
- Coordinating stakeholders, conducting education and awareness campaigns, forming partnerships.
- Being designated as Waste Management Officer for the Municipality as National Waste Management Act of 2008.
- Information management and reporting accordingly on waste information issues.
- Participating in district, provincial and national forum on waste management.
- Initiating internal projects that address waste minimization

CLOSING DATE: 18 AUGUST 2017

Disabled persons are encouraged to apply 

Application letter with a comprehensive CV, certified copies of Identity Book, driver's license and qualifications should be forwarded to: The Attention Human Resources, Manager Umzumbe Municipality PO Box 561 Hibberdene 4220 or can be hand delivered to Mathulini MPCC, Sipofu Road Umthwalume 4186. All enquiries to be channeled to the Human Resources Manager (039 9720005) Short-listed candidates will be required to produce their original documents and/or the verification/confirmation of documents. This should be established via the relevant verification authority and the responsibility will rest with the applicants themselves. Correspondence will only be sent to successful Candidates only. Applicants not contacted after 3 months must consider their application unsuccessful

Applicants must note that further screening will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on the screenings, which include security vetting, reference checks, contacting current or previous employer, validity of the qualifications and verification for any dismissal previously for a misconduct or poor performance.

STANDARD MUNICIPAL FRINGE BENEFITS ARE APPLICABLE:

Umzumbe Municipality is an equal opportunity employer and appointment will be made in terms of the Council's Employment Equity Plan, The appointment is made according to the Council's condition of service. Canvassing for these positions will lead to disqualification of applications. The Municipality reserves the rights not to make an appointment

NC Mgijima
Municipal Manager